



**CITY OF PARKLAND
CHARTER REVIEW BOARD
TUESDAY, DECEMBER 19, 2017 – 6:00 PM
6600 UNIVERSITY DR
PARKLAND, FL 33067**

I. CALL TO ORDER

A. Pledge

B. Roll call

II. MINUTES APPROVAL

A. CHARTER REVIEW BOARD - NOV 28, 2017 6:00 PM

III. COMMENTS FROM THE PUBLIC

IV. COMMENTS FROM THE BOARD CHAIR AND BOARD MEMBERS

V. APPROVAL OF THE AGENDA

VI. NEW BUSINESS

A. 2018 CHARTER REVIEW BOARD WORKPLAN

VII. OLD BUSINESS

A. ARTICLE III. Mayor and City Commission

SECTION: 3.02 DISTRICTS

SECTION 3.06(E): MEETING AGENDA

VIII. COMMENTS FROM THE CITY ATTORNEY

IX. ADJOURNMENT

PLEASE BE ADVISED THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY OR COMMISSION WITH RESPECT TO ANY MATTERS CONSIDERED AT SUCH HEARING OR MEETING HE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE HE WILL NEED TO ENSURE THAT A VERBATIM RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (FLORIDA STATUTE 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 48 HOURS PRIOR TO THE MEETING AT (954) 757-4132 FOR ASSISTANCE.



CITY OF PARKLAND

Meeting: Tuesday, December 19, 2017

AGENDA SUMMARY

Agenda Item: 6.1

DISCUSSION

SHORT TITLE: 2018 Charter Review Board Workplan

SUBMITTED BY: Jennifer Johnson

SPONSOR:

DEPARTMENT: Charter Review Board

ORIGIN OF REQUEST:

STAFF RECOMMENDATION

GOALS & OBJECTIVES

Goal(s):

Objective(s):

BACKGROUND & PURPOSE

The members of the Charter Review Board will discuss future meeting dates, discuss and make final decisions on possible amendments, and develop plan for writing and presenting the final report to the City Commission.

FISCAL IMPACT

ITEM APPROVAL



CITY OF PARKLAND

Meeting: Tuesday, December 19, 2017

AGENDA SUMMARY

Agenda Item: 7.A.1

DISCUSSION

SHORT TITLE: Section: 3.02 Districts

SUBMITTED BY: Jennifer Johnson

DEPARTMENT: Charter Review Board

SPONSOR:

ORIGIN OF REQUEST:

STAFF RECOMMENDATION

GOALS & OBJECTIVES

Goal(s):

Objective(s):

BACKGROUND & PURPOSE

3.02 - Districts.

At least three hundred sixty (360) and not more than four hundred eighty (480) days prior to the municipal election to be held in November 2008 and at least three hundred sixty (360) and not more than four hundred eighty (480) days prior to the municipal general election held every four (4) years thereafter, the City Commission shall by ordinance divide the City into four (4) commission districts. The districts shall be drawn as nearly as is practicable, on an equal population basis by contiguous boundaries. The districts shall be designated by numbers 1 through 4. ~~At the commencement of the redistricting process, the City Manager shall submit to the City Commission the names of three independent consultants with experience in drawing boundaries on either the municipal, county, state or federal levels. The consultants may not be employees of the City of Parkland. The City Commission shall retain one of three consultants for the purpose of drawing commission districts. The City Commission shall retain the services of an independent consultant to assist it in the redistricting process. The consultant shall be chosen pursuant to a competitive Request For Proposal solicitation process in accordance with the City's procurement code.~~ **No selection shall be made by the Commission unless two qualified proposals are received; provided that, after two successive solicitation attempts which do not result in responses by at least two qualified proposers, the City Manager shall retain the services of the sole qualified proposer responding to the second solicitation .** The consultant, in consultation with the City Manager or his designee, shall develop at least two redistricting plans for submission and consideration by the City Commission. At least fifteen days prior to the first reading of any ordinance on redistricting Commission districts, the City Commission shall hold a workshop at which the consultant shall be present and at which the public shall have an opportunity to be heard on the proposals submitted to the City Commission for consideration. The City Commission shall make the final decision as to any redistricting mandated pursuant to this section and may either accept, reject, or modify the plans submitted to it for review. The redistricting shall be adopted by ordinance. The drawing of district boundaries pursuant to this section shall not prevent any sitting City Commissioner from completing his/her term of office.

FISCAL IMPACT

ITEM APPROVAL



CITY OF PARKLAND

Meeting: Tuesday, December 19, 2017

AGENDA SUMMARY

Agenda Item: 7.A.2

DISCUSSION

SHORT TITLE: Section 3.06(e): Meeting Agenda

SUBMITTED BY: Jennifer Johnson

SPONSOR:

DEPARTMENT: Charter Review Board

ORIGIN OF REQUEST:

STAFF RECOMMENDATION

GOALS & OBJECTIVES

Goal(s):

Objective(s):

BACKGROUND & PURPOSE

Section 3.06(e) MEETING AGENDA

The City Manager shall prepare the City Commission Agenda for all Regular and Special Meetings and shall have the sole authority to decide, consistent with compliance with applicable State and Federal Law, which items shall be placed on an agenda. The Commission may, by majority vote, direct the City Manager to place an item on a forthcoming agenda or permit an item to be added to an agenda at any meeting by an affirmative vote of at least three members.

FISCAL IMPACT

ITEM APPROVAL